

## SATISFACTORY PROGRESS

### Criteria and Procedures for Monitoring Satisfactory Academic Progress

Successful completion of courses must be in compliance with guidelines for satisfactory academic progress. In general, PhD students must maintain a minimum GPA of 3.00 in graduate level courses; with a grade of "S" or "P" in all non-graded courses. A student may not receive more than one grade below a "B" in any 12 month period.

#### Graduate School Progression Criteria:

1. The Graduate School sets minimum standards that all graduate students in the University must meet.
  - a. Continuation in the Graduate School is at the discretion of a student's program, the Graduate School, and a student's advisor.
  - b. The Graduate School requires that students maintain a minimum graduate GPA of 3.00 in all graduate-level work (300 or above, excluding research, audit, credit/no credit, and pass/fail courses) taken as a graduate student unless probationary admission conditions require higher grades.
  - c. In any course structured to offer the S/U grading option (includes research courses), a grade of S means B or better; S/U courses are not computed into the grade-point average.
  - d. For an Incomplete (I) grade, graduate students are allowed the subsequent semester of enrollment to complete the course work before the Graduate School will place the student on probation.
  - e. PhD students who have achieved dissertator status are expected to maintain continuous enrollment until completion of the doctoral degree. In order to maintain this, dissertators must enroll each fall and spring for three graduate level credits directly related to their dissertation research (unless defending and/or filing their dissertation or have a Research Assistantship, fellowship or traineeship that requires summer enrollment.)
2. Departments and programs may impose more stringent rules that exceed the Graduate School's minimum degree and criteria for satisfactory progress requirements.

#### School of Nursing Progression Criteria:

1. Grade Criteria
  - a. A student may not receive more than one grade below a B (or a "U" grade) in any 12 month period.
  - b. If a student receives a grade below a BC in a required nursing course, the student must repeat the course and earn a B or higher.
  - c. Failure to meet the Graduate School or School of Nursing academic progression criteria will place a student in a state of unsatisfactory progress. Deficiencies must be resolved by the end of the 12 month period following the student being placed in a state of unsatisfactory progress.
2. Registration Criteria

- a. PhD students must be enrolled for a minimum of 6 credits in the regular semesters (prior to dissertator status).
  - b. DNP students are admitted to a part-time or full-time cohort and are expected to progress with their admission cohort.
3. Time to Degree
  - a. DNP students must complete the requirements for the Post BS-DNP within 6 years of admission and the Post MS-DNP requirements within 3 years of admission to the program. Upon the advisor's recommendation, the Associate Dean for Academic Programs may grant a one-year extension.
  - b. PhD students have 5 years from the date of passing their preliminary examination to take their final oral examination and deposit their dissertation. Failure to complete their degree within this 5 year period may result in their having to retake the preliminary examination and be re-admitted to candidacy.
  - c. Failure to meet this time-to-degree requirement in the specified time criterion may result in the student being dropped from the program.
4. Re-Entry Admission
  - a. Students re-entering either doctoral program after an absence are required to meet the program requirements in place at the time of re-entry.
  - b. In addition, the student's program of study will be reviewed by the appropriate APF Subcommittee to determine if any content needs to be repeated.
5. Monitoring Progress
  - a. The Academic Programs Office will review students' records at the end of each semester and notify the student and advisor if a student is not making satisfactory progress.
  - b. If a student is not making satisfactory progress, the advisor and the student will establish a plan of study to resolve deficiencies and a plan for completion of the program.
  - c. If a student has not returned to satisfactory progress by the determined deadline, a decision about whether the student will be permitted to continue will be made by the Graduate Programs Committee (or appropriate sub-committee) with input from the student's advisor.
  - d. Any requests for exceptions to the above listed criteria and requirements should be submitted in writing to the appropriate APF Subcommittee by the advisor.
  - e. Other concerns about progress on the part of the student or advisor should be brought to the attention of the Associate Dean for Academic Programs.