PhD Student Review of Progress Form

Please note that we do not expect all students will have something to report for every question. Our goal is to get a sense of your individual progress and also summarize outcome metrics by student cohort and program.

Name: ___________________________________________________________________

PROGRAM INFORMATION

Degree held on entry to this program: _____ Early Entry PhD _____ BSN _____ MS _____ DNP
Year of first enrollment in this PhD Program: _____________
Total number of years in this PhD program (rounding up to the nearest year): _______
Total number of credits completed in this PhD program: ________
Chosen Track:  _____ Theory & Practice _____ Policy & Leadership _____ Unsure
Minor Area of Study:  _____ Option A: Single program (list discipline) ___________________________
   _____ Option B: Distributed (list disciplines) ___________________________
   _____ Unsure
Have you successfully completed your minor coursework?
   _____ Yes   _____ Not yet
What is the focus or common thread of your minor?

DEGREE MILESTONES

Have you read the policies and procedures affiliated with the comprehensive exam, dissertation proposal, and dissertation defense in order to prepare for your next steps?
   _____ Yes   _____ Not yet

Comprehensive Exam

Have you completed your comprehensive exam?   _____ Yes   _____ Not yet
In which semester and year did you, or are you planning to complete your comprehensive exam?
   Semester: _____ Spring _____ Summer _____ Fall
   Year: ________
On which attempt did you pass the comprehensive exam?

_____ 1 (first attempt)   _____ 2 (second attempt)

Dissertation Proposal
Have you completed your dissertation proposal?   _____ Yes   _____ Not yet
In which semester and year did you, or are you planning to complete your dissertation proposal?
   Semester: _____ Spring _____ Summer     _____ Fall
   Year: _______

Dissertation Defense
Have you completed your dissertation defense?   _____ Yes   _____ Not yet
In which semester and year did you, or are you planning to complete your dissertation defense?
   Semester: _____ Spring _____ Summer     _____ Fall
   Year: _______

PROGRAM PROGRESS OVER THE PAST ACADEMIC YEAR (SINCE LAST ANNUAL REVIEW)

Progress on Required Elements of Progression
Please refer to specific requirements for progression noted in bold in the Progression Guidelines document. Describe your progress toward the requirements for students in your category (e.g., EEO) and program year (e.g., Second Year). You can use brief phrases and outline format rather than narrative text if your phrases explain the nature of your activity. When you list an activity, be sure that the nature of the activity in regard to skills learned would be clear to others who don’t know you or your work. For example, “gave talk at hospital” would not inform the members of the Graduate Admissions and Progression Committee (GAPC) whether or not this activity challenged your skills in sharing research findings, teaching clinicians, or motivating others to change policy.

Progress on Recommended Elements or Other Exemplars
Please refer to other exemplars of ongoing progression noted in the Progression Guidelines document (i.e., those items not in bold text). Describe these or other exemplars of your progress for students in your category (e.g., EEO) and program year (e.g., Second Year).

RESEARCH

Description of research to date:
Share a current, one-paragraph description of your research program. In your description, clarify for others:
1. What is the overall purpose of your research program?
2. What specific aims have you addressed in particular studies?
3. What studies are in progress?
4. What studies are completed?
5. State explicitly the significance and/or implications of your research
Description of research dissemination and awards:
Since the last annual review, how many peer-reviewed papers have you published (not in press, but out in publication) as a PhD student? If none, enter “0”

Data based: ______
Non data-based (e.g., literature review, theory paper, etc.): ______
Total: ______

Since the last annual review, how many podium presentations have you given (not accepted for future presentation) as a PhD student? If none, enter “0”: ______

Since the last annual review, how many poster presentations have you had (not accepted for future presentation) as a PhD student? If none, enter “0”: ______

Since the last annual review, how many grants or scholarships have you received to fund your research? If none, enter “0”: ______

Since the last annual review, how many awards or special recognitions have you received for your research? If none, enter “0”: ______

Share your future plans related to research while in the PhD program.
Share here your future plans, based on your IDP, including your tailored, next steps to reach your goals. Follow the guideline of “S.M.A.R.T.” for writing your goals: Specific, Measurable, Attainable, Relevant, Time-bound. Your goals should be clear enough that you and others can see how you are developing over time as a researcher. Your advisor can help you revise your goals if needed.

TEACHING

Description of teaching preparation to date:
What teaching experiences have you completed? Clarify focus of courses you may have taught, type of course (lecture, active learning, experiential), role in course (faculty, TA), number of students, and type of experiences you had in the course. If helpful, here is a table to prepare in chronological order or edit this to meet your needs. If none, enter “n/a”.

<table>
<thead>
<tr>
<th>When</th>
<th># course; abbreviated name</th>
<th>Type; # students</th>
<th>Role</th>
<th>Experiences, activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 20xx</td>
<td>N3xx</td>
<td>Active learning; 65</td>
<td>TA</td>
<td>Tutored, graded papers</td>
</tr>
<tr>
<td>Spring 20xx</td>
<td>N105</td>
<td>Discussion group; 15</td>
<td></td>
<td>Led discussion groups on my own</td>
</tr>
</tbody>
</table>

Description of teaching and practice recognition and awards:
Since the last annual review, have you received an award or recognition for your role in teaching?

_____ No       _____ Yes; please enter the number of awards: ______

Since the last annual review, have you received an award or recognition for your role in practice?

_____ No       _____ Yes; please enter the number of awards: ______
Describe each of the teaching and/or practice awards. If none, enter “n/a”.

**Share your future plans related to teaching while in the PhD program.**
Share here your future plans, based on your IDP, including your tailored, next steps to reach your goals. Follow the guideline of “S.M.A.R.T.” for writing your goals: Specific, Measurable, Attainable, Relevant, Time-bound. Your goals should be clear enough that you and others can see how you are developing over time as an educator. Your advisor can help you revise your goals if needed.

**LEADERSHIP & SERVICE**

**Description of leadership & service to date**
What leadership or service experiences have you completed (e.g., committee membership, peer review of abstracts or manuscripts, community outreach)? Describe the organization you worked with, your role in the service activity (e.g., elected board member, team leader, reviewer) and the type of work you did.

**Description of leadership & service recognition and awards:**
Since the last annual review, have you received an award or recognition for your role in leadership?

_____ No  _____ Yes; please enter the number of awards: _____

Since the last annual review, have you received an award or recognition for your role in service?

_____ No  _____ Yes; please enter the number of awards: _____

Describe each of the leadership and/or service awards. If none, enter “n/a”.

**Share your future plans related to leadership and service while in the PhD program.**
Share here your future plans, based on your IDP, including your tailored, next steps to reach your goals. Follow the guideline of “S.M.A.R.T.” for writing your goals: Specific, Measurable, Attainable, Relevant, Time-bound. Your goals should be clear enough that you and others can see how you are developing over time as a leader and citizen of the profession. Your advisor can help you revise your goals if needed.

**INCLUSIVITY & DIVERSITY**

**Description of scholarly activity to date related to inclusivity and diversity:**
In research, education, policy, or practice, society is increasingly diverse. If health care delivery is going to meet the needs of a diverse population, then nurse-scholars need to be sensitive to such needs. Summarize what you may have done in the past year to increase your awareness of these needs (e.g., attended a workshop), propose particular solutions (a course paper), or address such needs (e.g., proposing a study or teaching a class related to health disparity). Describe how any professional development or training you received has influenced your research or scholarship.
ADVISING RELATIONSHIP

Feedback on Advising Strategies
We hope to encourage a conversation between you and your faculty advisor that will facilitate your successful progress in the program. Toward that end, consider the following and share any feedback you have.

What strategies or processes used by your advisor have worked well for you in the past year?
What type of strategies are not so helpful to you (e.g., frequency of face-to-face meetings, frequency or type of feedback)?
What type of strategies would be helpful to continue, or add in, over the next semesters?
Do you have specific suggestions to share with your advisor about how you learn best?
Do you have concerns about your advising relationship that you are willing to share?

EMPLOYMENT

Description of your employment
Some PhD students work as an employee on a faculty member’s active research program. When they do so, they collaborate in steps in research such as recruitment, refining methods, data management, data analyses, and summarizing results. Since the last annual review, have you had a paid student employee position (e.g., project assistant, student hourly) where you were engaged in research activities?
_____ Yes _____ No

Since the last annual review, did you have a paid student employee position (e.g., teaching assistant, student hourly) where you were engaged in teaching activities?
_____ Yes _____ No

Identify the School of Nursing positions in which you worked as a student employee for pay since the last annual review. Include the number of semesters you worked in that position, counting summer as one semester.
_____ Teaching Assistant (number of semesters):___________
_____ Project Assistant (number of semesters):____________
_____ Research Assistant or Fellow (number of semesters): ___________
_____ Student hourly (number of semesters): ___________

On average, how many hours per week did you work in UW student employee positions over the last year and while you were a student?
_____ hours

Some PhD students work for financial or practice credentialling reasons while they are in school. Since the last annual review, did you work for pay, not counting any student employment positions you held in the School of Nursing?
_____ Yes _____ No

On average, how many hours per week did you work in positions other than as a UW student employee over the last year and while you were a student?
_____ hours