



BETHEL HORIZONS FOUNDATION, INC - MADISON, WI

Job Description:

Summer Camp Health Supervisor

As the Camp Health Supervisor, this person is the health resource person for all summer campers and staff. This person will perform health checks of all campers, administer medications as needed, and administer emergency procedures as needed in accordance with ACA Standards, Wisconsin State Standards and the provided Standing Orders. For serious or life-threatening emergencies, the Dodgeville Emergency Room will be contacted via 911. Food and Lodging provided throughout the time of employment.

#### AUTHORITY AND RESPONSIBILITY

The Camp Health Supervisor is accountable to the Program Director for the quality of work produced.

#### HOURS:

PART-TIME/FULL-TIME: Seasonal Full-Time: On-Site from 2pm Sunday - 2pm Friday for each week hired. 48 Hours time-off every weekend. On-Site hours fluctuate with demands of the program. LOCATION: Bethel Horizons Camp and Retreat Center.

COMPENSATION: minimum \$400.00 per week. Commensurate with education and experience.

#### QUALIFICATIONS:

- Minimum 21 years of age
- Suggested one year of college education or the equivalent in working life experience
- The ability to meet each camper where that camper is at with the four harmonies of BethelHorizons: God, Self, Others and Nature
- Interest in working with children, ability to understand the needs of the campers, and the good judgment to place the needs of the campers and the camp ahead of personal desires
- Interest in contributing to the achievement of the objectives of the camp

- Ability to receive Wilderness First Responder training or equivalent included with acceptance of the position

#### MAJOR RESPONSIBILITIES:

1. Perform health checks of every camper on the first day of their camp week
2. Administer medication as needed
3. Administer emergency procedures as needed
4. Administer care and first aid for basic injury
5. Document all health-related interactions on our electronic system "CampWise " or appropriate logbook for offsite programs
6. Communicate with the guardians of campers as necessary to inform them of needed health related updates
7. Refill and monitor staff First Aid Kits
8. Refill and monitor First Aid Kits in each building and vehicle
9. Assist with daily job assignments assigned at the beginning of the week

#### ABOUT BETHEL HORIZONS

Bethel Horizons is a year-round facility located on more than 548 acres of prairie, forests, wetlands and valleys bordering Governor Dodge State Park. Through its outdoor summer camp, retreat and event center, adventure courses and art education campus, it endeavors to develop and perpetuate a physical, social, intellectual, and spiritual environment which will strengthen and enhance the understanding of a person's relation to God, Self, Others, and Nature. Horizons is affiliated with Bethel Lutheran Church-ELCA, Madison, Wisconsin and accredited by the American Camp Association. It is a member of Lutheran Outdoor Ministries, an association of ELCA camps across the country. [www.bethelhorizons.org](http://www.bethelhorizons.org)